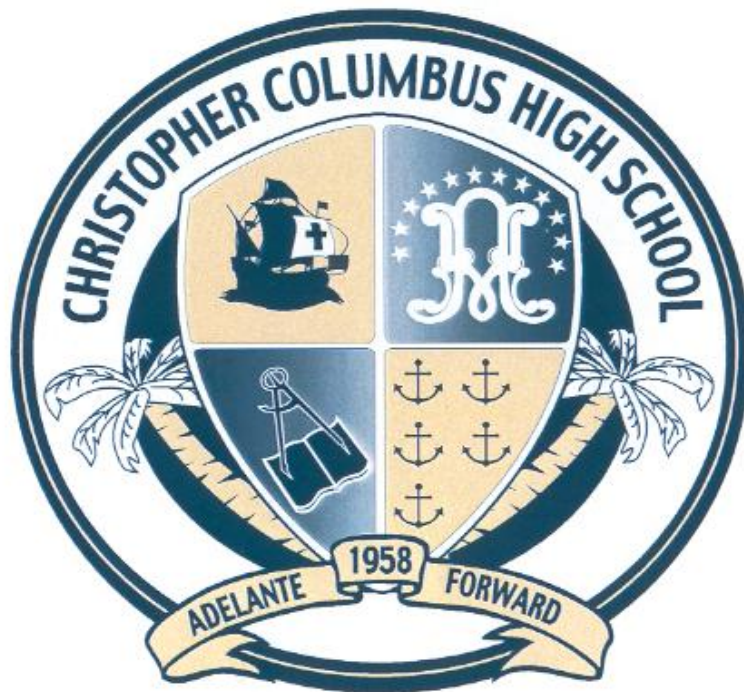


Student Handbook 2011-2012



Name _____

Homeroom _____ Student I.D. _____

Address _____

Christopher Columbus High School

3000 SW 87th Avenue
Miami, Florida 33165
Telephone: (305) 223-5650
FAX: (305) 559-4306
Website: www.columbushs.com

School Office / Receptionist / General Questions: (305) 223-5650

Administration / Telephone Extensions / Email Addresses

President..... Br. Kevin Handibode/2258/ khandibode@columbushs.com
Principal..... Br. Michael Brady/ 2252/ mbrady@columbushs.com
Academic Dean Mrs. Patricia Call/2249/ pcall@columbushs.com
Academic Dean Mr. Pedro Garcia-Casals/2270/ pgarcia-casals@columbushs.com
Dean of Students Mr. Christopher McKeon/2238/ cmckeon@columbushs.com
Dean of Students Mr. David Pugh/2216/ dpugh@columbushs.com

Office Contacts / Telephone Extensions / Email Addresses

Academics..... Mrs. Maria Rodriguez/2233 mrodriguez@columbushs.com
Admissions Director..... Br. Ken Curtin/2217 kcurtin@columbushs.com
Athletic Director Mr. Christopher McKeon/2238 cmckeon@columbushs.com
Attendance..... Mrs. Ana Fernandez/2214 afernandez@columbushs.com
Campus Ministry Mr. Gerardo Gonzalez/2268/ ggonzalez@columbushs.com
Development Mr. Juan Gomez/2263 jgomez@columbushs.com
Library Director..... Br. Edmund Sheehan/2221 esheehan@columbushs.com
Registrar..... Mrs. Rebeca Rafuls/2239 rrafuls@columbushs.com
Student Activities..... Mr. Alexis Ibarra/2617/ aibarra@columbushs.com
Dual Enrollment Br. Vincent Moriarty/2230/ vmoriarty@columbushs.com
IT Director..... Mrs. Elena Alvarez/2257 ealvarez@columbushs.com
Tuition..... Mrs. Mitzi McKeon/2235 mmckeon@columbushs.com

Guidance / Telephone Extensions / Email Addresses

Department Leader and Mr. Juan Vila/2265/ jvila@columbushs.com
Senior Year Counselor
Mas Scholars Program Coordinator Dr. Carter Burrus/2243/ cburrus@columbushs.com
College Counselor Br. Angelo Palmieri/2280 apalmieri@columbushs.com
Junior Year Counselor (A-L)..... Mrs. Debra Martinez/2246/ dmartinez@columbushs.com
Junior Year Counselor (M-Z) Br. Peter Guadalupe/2245/ pguadalupe@columbushs.com
Sophomore Year Counselor Br. John Healy/2224/ jhealy@columbushs.com
Freshman Year Counselor..... Br. Eladio Gonzalez/2220/ egonzalez@columbushs.com
Career Counselor Br. Patrick McNulty/2229/ pmcnulty@columbushs.com
Student Advisor and Mr. Keith Green/2269 kgreen@columbushs.com
Substance Abuse Education Coordinator

Faculty: A complete list of telephone extensions and email addresses will be mailed to all parents during the first two weeks of school. These are also available at the school website under faculty.



Christopher Columbus High School Parent-Student Handbook Acknowledgement Form

I, as Parent or Legal Guardian, acknowledge that I have read the entire contents of the Parent-Student Handbook and understand the consequences of any violations of the rules and policies of the school.

I agree to cooperate with the school in the interpretation and enforcement of the policies outlined in the Parent-Student Handbook. I also understand that the school Administration has the ultimate authority over the interpretation of the school's rules and policies. Moreover, I further understand that all of the school's policies whether written or verbal are only guidelines and are subject to change at the sole discretion of the school with or without notice.

I also hereby acknowledge that I have read and agree to the terms of the **RELEASES** outlined in the School Sponsored Events Policy, the Participation in School Athletics or Organizations Policy, and the Use of Photos Policy.

(Print Parent/Legal Guardian Name)

(Date)

(Signature of Parent/Legal Guardian)

(Print Student Name)

(ID number)

(Signature of Student)

(Date)

STUDENT RELEASE

In the case of an emergency situation, I request that my son be allowed to:

- ___ leave in his own car
- ___ leave on their own (public transportation/walking)
- ___ leave by private bus service
- ___ leave with (print) _____ from school
- ___ be picked up by (print) _____

As parent/guardian, or acting as an agent of the parent/guardian, I hereby agree to release and hold harmless Christopher Columbus High School, and all of the agents and employees from any and all liability, causes of action, suits, promises, damages, judgments, claims, and demands, whatsoever in law or equity, which I or any of my legal representatives may assert related to releasing the above named student from school.

Parent/guardian signature _____ Date _____

Contents	Page
1. SCHOOL PHILOSOPHY	6
1.1 MISSION STATEMENT	6
1.2 EXPECTATIONS FOR STUDENT LEARNING	6
1.3 SCHOOL INSIGNIA	7
2. CAMPUS MINISTRY	7
3. ACADEMICS	7
3.1 PROGRAM OF STUDIES	7
3.2 GRADUATION REQUIREMENTS	8
3.3 GRADING AND AP/SEMESTER EXAMS	9
3.4 COURSE FAILURES AND ACADEMIC PROBATION	10
3.5 HONOR ROLL	10
3.6 NATIONAL HONOR SOCIETY	10
3.7 FLORIDA BRIGHT FUTURES SCHOLARSHIP PROGRAM	11
4. STUDENT GUIDANCE AND THE GATEWAY TO COLLEGE	11
5. GENERAL SCHOOL REGULATIONS AND INFORMATION	11
5.1 THE SCHOOL DAY	11
5.2 DRIVING ON CAMPUS AND PARKING	12
5.3 ATTENDANCE AND LATENESS	12
5.4 EMERGENCIES AND SCHOOL OR CLASS CANCELLATIONS	13
5.5 STUDENT INFORMATION	13
5.6 STUDENT I.D. CARDS	14
5.7 CLOTHING STORE	14
5.8 TEXTBOOKS	14
5.9 LOCKERS AND SEARCH AND SEIZURE POLICY	14
5.10 USE OF CELL PHONES, MP3S AND OTHER ELECTRONIC DEVICES	14
5.11 LOST AND FOUND	15
5.12 SMOKING	15
5.13 MEDICAL REQUIREMENTS	15
5.14 MEDICATION	15
5.15 PARENTAL COOPERATION	15
5.16 PARENTAL CONSENT AGREEMENT	15
5.17 CHILD PROTECTIVE INVESTIGATIONS	15
5.18 TESTIFYING IN DIVORCE OR CUSTODY PROCEEDINGS	16
5.19 STUDENT ACCIDENT INSURANCE	16
5.20 FINANCIAL MATTERS	16
6. STUDENT CONDUCT	17
6.1 DRESS CODE	17
6.2 HARASSMENT AND DISCRIMINATION POLICY	18
6.3 DRUG AND ALCOHOL POLICY	18
6.4 ANTI-BULLYING POLICY	19
6.5 WEAPONS POLICY	19
6.6 THREAT OF VIOLENCE POLICY	19
6.7 PUBLIC DISPLAYS OF AFFECTION	20
6.8 TECHNOLOGY ACCEPTABLE USE POLICY	20
6.9 CHEATING AND PLAGIARISM (Academic Honor Code)	21
6.10 DISCIPLINARY PROCEDURES	22
7. SCHOOL ACTIVITIES	23
7.1 CLUBS AND ORGANIZATIONS	23
7.2 ATHLETICS	23
7.3 SCHOOL SPONSORED EVENTS	24
7.4 PARENTS ACTIVITIES ASSOCIATION	24
7.5 FUNDRAISING	24

Welcome Explorers!

An interesting and challenging experience awaits you as a student or parent of the school.

To answer some of your questions concerning the school's policies, the school has prepared this Parent-Student Handbook. Please read it thoroughly and retain it for future reference. The policies stated in this handbook are only guidelines and are subject to change at the sole discretion of the school, as are all other policies, procedures, or programs of the school. From time to time, you may receive updated information concerning changes in policy. However, the school has the right to add, delete or revise any school policy or procedure with or without notice. This handbook is not a contract, express or implied, and none of the policies or provisions should be construed as such. If you have any questions about the school's policies, please ask the principal for assistance.

1. SCHOOL PHILOSOPHY

Established in 1958, Christopher Columbus High School fosters three distinct traditions: the pursuit of academic excellence, the heritage of Catholic education, and the unique spirit and mission of the Marist Brothers which aims to nurture the growth of the whole student in heart, mind and body.

The school is accredited by the Southern Association of Colleges and Schools and the Council on Accreditation and School Improvement. It is affiliated to the Marist Secondary Education Association, the Archdiocese of Miami, the National Catholic Education Association, and the National Association of College Admissions Counselors.

Columbus High School continues to be recognized as one of the top 50 Catholic high schools in the United States by the Catholic High School Honor Roll.

The school has an **open admission policy** and is in compliance with Title VI of the Civil Rights Act of 1964. No person, on the grounds of race, color, disability or national origin, is excluded or otherwise subjected to discrimination in the receiving of services. Nor does the school discriminate in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral and other aspects of employment on the basis of race, color, disability, age, gender, or national origin.

1.1 MISSION STATEMENT

Christopher Columbus High School is a private, Roman Catholic, college-preparatory high school, conducted by the Marist Brothers of the Schools. We aim to make Jesus Christ known and loved, as we prepare young men for higher education and for their continuous challenge of harmonizing faith, culture and life. We foster a family spirit among all who have a stake in the success of the school, and promote opportunities for them to work together as a community of learners.

What do we mean?

Faithful to the mission of evangelization by St. Marcellin Champagnat to the Marist Brothers of the Schools, we aim to educate by bearing witness to the person and message of Jesus Christ. We present the Good News not only in personal terms but also in the form of Jesus' vision of the human community: reaching out to the "least" of our society, seeking the common good of all, and taking responsibility for the future of humanity and of God's creation.

We follow Champagnat's vision to lead young people to the experience of personal faith and of their vocation as good Christians and virtuous citizens. Our holistic approach to education is personal, rooted in real life, and practical in assisting young people to acquire learning, competence, and values through discovering the world, others, themselves, and God. We help them to grow in personal freedom and to develop a sense of the demands of life, to become people of hope and personal integrity with a deep sense of social responsibility to transform the world around them by making choices based on Gospel values.

We come together as a single community: students, teachers, staff, parents, alumni, and friends; mindful of our ties to a worldwide Marist Family; supporting one another in complementary roles, and committed to sustained mutual improvement; seeking to create a work environment where everyone feels respected and co-responsible; guiding ourselves by the principles of fairness, justice and transparency.

1.2 EXPECTATIONS FOR STUDENT LEARNING

1. Students demonstrate an understanding of Gospel values rooted in the person of Jesus Christ.
2. Students develop their self-esteem and inner capacity to give direction to their lives according to Gospel values.
3. Students manage and evaluate their behavior, and take responsibility for personal actions (demonstrating honesty, fairness, and integrity).

4. Students demonstrate an understanding of the value of individual service, and are active in providing service to benefit the community.
5. Students are instructed at a level at which they can best succeed.
6. Students demonstrate high expectations and commitment to creating quality work.
7. Students expand and integrate knowledge and skills across the curriculum.
8. Students engage in inquiry, problem-solving, and higher order thinking.
9. Students optimize use of technology and multimedia as learning tools.
10. Students demonstrate mastery of a variety of effective communication skills.
11. Students work with others in a variety of situations to set and achieve goals.
12. Students understand the role of culture and diversity in the community and society.
13. Students act as responsible citizens in the community, state and nation, and demonstrate an understanding of and responsibility for global and environmental issues.
14. Students demonstrate knowledge, skills and competencies through a variety of assessment strategies.
15. Students benefit from ongoing improvements in teaching.

1.3 SCHOOL INSIGNIA

The Christopher Columbus High School seal bears on its four quadrants (starting from top right and moving clockwise): the Marist M for Mary, *Our Blessed Mother*; five anchors symbolizing hope; a book and compass representing direction in knowledge and learning; an explorers' vessel to represent our mascot, the Explorer; two Florida palm trees flank each side of the seal; the banner at the foot of the seal bears our school motto *Adelante Forward* and the year of the school's founding. Our colors are blue and white.

2. CAMPUS MINISTRY

The Campus Ministry Office encourages the spiritual development of our students through retreats, service activities, and discussion and prayer experiences. Eucharistic Ministers are trained for service at school liturgies.

Mass is held daily at 7:15 am in the school's Genevieve Chapel. Together as a school community we celebrate liturgies throughout the year for special days and occasions. The chapel remains open all day for personal reflection and there is exposition of the **Blessed Sacrament** every Wednesday throughout the school day. The **sacrament of reconciliation** is offered to students and staff on designated days. The school begins and ends each day with **prayer**. A reflection and special intentions accompany the morning pledge of allegiance. We pray the *Memorare* before our closing announcements for the day. Teachers are also required to begin each class with a prayer or moment of reflection.

The student **L.I.F.E. group** meets regularly every Wednesday from 7:00 to 9:00 pm. Students have also opportunities to develop their faith and leadership skills by participating in national **Marist Youth events** scheduled at different times of the year, the **Respect Life March** in Washington D.C., and the summer **L.I.F.E. Camp**. Students interested in participating in any of the campus ministry experiences should contact Dr. James Dugard, our school Campus Minister, or any of the Religion teachers.

3. ACADEMICS

Columbus Explorers are selected based on results in the school's Entrance Exam and past academic performance. Acceptance to any of the specific program of studies at Columbus is contingent on review of academic and discipline history and successful completion of the previous grade, which may be graduation from middle school, or the successful completion of all subjects in the previous grade. Student who do not successfully complete previous studies or graduate from middle school forfeit their acceptance into Columbus.

3.1 PROGRAM OF STUDIES

All standards-based courses are offered in ability groupings that include Advanced Placement, Honors, and College Preparatory levels. The **Mas Family Scholars program** is designed for gifted, highly motivated students, and is considered to be one of the most challenging curriculums in South Florida. The program balances AP, dual-enrollment and honors courses with enrichment activities, summer classes, internships, and independent study projects. Invitation to the *Mas Family Scholars* program is based on scoring a grade point average that ranks in the top ten percent of the class and faculty recommendations. The school's college preparatory curriculum also acknowledges the diversity of student learning styles and abilities. The program features sound educational practices which are assistive and supportive by design, and various summer and after-school enrichment opportunities.

Columbus High School attempts to respond to the needs of **students with other learning needs**. Because we cannot offer a continuum of services, as financed through the public system under PL 105-17, (The Individuals with Disabilities Education Act), or Section 504 of the Rehabilitation Act, we must admit students with average or above average intelligence, who may exhibit other learning needs yet are able to manage in a

mainstream setting with a minimum of strategy training and simple accommodations. A member of the Guidance Department along with the administration coordinates these simple accommodations. In some cases, supportive services outside the school may be a necessary requirement asked of parents to ensure the success of the student.

Courses offered at Columbus High School are described in detail in the *Explorers Course Guide*, issued to each student for the registration process at the beginning of the second semester.

Columbus High School offers a most challenging **Advanced Placement** program in the following subject areas (asterisk indicates dual-enrollment courses): Art, Biology, Calculus AB/BC*, Chemistry, Comparative Government*, Computer Science*, English Language, English Literature*, Environmental Science, European History*, Macroeconomics*, Microeconomics*, Physics, Spanish Language, Spanish Literature*, U.S. Government*, U.S. History*, World History. Registering for Advanced Placement and Honors level courses require a grade point average of 4.00 or better.

CCHS, in collaboration with Florida International University and St. Thomas University, has an extensive **Dual Enrollment program** offering college credit to students who qualify. Many universities and colleges in the United States accept these credits when transferred. For a student to qualify for this program he must do the following:

1. Have a cumulative GPA of 3.0 or higher and the willingness to complete the course requirements. Registration is a student's decision to make.
2. Be registered in a Dual Enrollment course here at CCHS by completing the registration paperwork for the University within the published time frame and paying \$100.00 tuition per course per semester for FIU or \$165 per semester for St. Thomas University. (This tuition amount could change. Advance notice would be given if this happens.)
3. Once a student is enrolled in a College Dual Enrollment course he cannot withdraw for reasons of difficulty or low grades. To do so would result in a "W" on his college transcript which then turns into an "F". This would affect his future College GPA. Dual Enrollment registration is an actual College registration with all the connecting requirements. A student now has an official college transcript with a college ID number.

F.I.U. has established prerequisites for certain courses. They are as follows:

1. Full year courses in History, English and Modern Languages must be taken in sequence. For example you cannot take the spring semester of a full year course if you have not successfully completed the Fall semester.
2. First time registration in a math class requires students to pass the ALEKS test. A student with "C-" or lower cannot proceed to the next Dual Enrollment Math level.

Every student is encouraged to be very careful when selecting courses for the coming year and to seek advice of counselors, teachers and parents, as changes will be penalized once the selection process has concluded. The last day for course changes will be the third Friday of September for year-long and 1st semester classes and the third Friday of January for 2nd semester classes. Only teacher initiated changes will be considered after these dates.

Credit from **courses taken at other institutions** may be listed on the Columbus transcript. Such grades are not included in the student's average or index. Advanced course work is taken in "addition to" and not "in place of" courses offered at Columbus.

3.2 GRADUATION REQUIREMENTS

A Christopher Columbus High School diploma is awarded to a student for satisfactorily completing all requirements for high school graduation as prescribed by the State Board of Education, the Archdiocese of Miami, and the Marist Brothers. Students are required to take either the **SAT or ACT exam** before December of senior year to graduate. **Twenty-four credits** and a cumulative **grade point average (GPA) of 2.0** are required for graduation. These credits must be completed during the four years of high school and include: 4 in *English*, 4 in *Mathematics* (including Algebra 2 or equivalent), 3 in *Social Studies*, 3 in Religion, 3 in *Science*, 2 in World Language, 1 in *Personal Fitness* and Physical Education and 0.5 credits in each of the following: *Fine Arts* and *Computer applications* (courses in *italics* are statewide core requirements for graduation). As part of graduation requirements, all students must complete 75 hours of **community service**. To meet this requirement, students in Grades 9, 10, and 11 must complete 25 hours in approved projects each year. The Service Coordinator will approve these projects. Students who do not complete the required service hours may not receive their report card at the end of the academic year nor be promoted to the next year level.

3.3 GRADING AND RANKING

The marking system is based on letter grades. D is the lowest passing grade. The values assigned to letter grades determine a student's grade point average (GPA). This average is used to determine Honor Roll and Academic Probation standings. This average also determines a student's rank in class. Grades in **all** courses, whether the courses are ½ or 1 full credit, are used in determining the student's grade point average.

Grade Point Average Table					
Range	Letter Grade	College Prep*	Honors*	AP*	Florida**
97-98-99-100	A+	4.33	5.33	6.33	4.00
93-94-95-96	A	4.00	5.00	6.00	4.00
90-91-92	A-	3.67	4.67	5.67	4.00
87-88-89	B+	3.33	4.33	5.33	3.00
83-84-85-86	B	3.00	4.00	5.00	3.00
80-81-82	B-	2.67	3.67	4.67	3.00
77-78-79	C+	2.33	3.33	4.33	2.00
73-74-75-76	C	2.00	3.00	3.00	2.00
70-71-72	C-	1.67	2.67	2.67	2.00
60-69	D	1.00	1.00	1.00	1.00
Less than 60	F	.00	.00	.00	.00

*These columns are used to determine honors and class ranks.

**The Florida GPA is used for reporting to the State of Florida in reference to graduation, athletic eligibility, and Florida Bright Futures requirements.

Quality point average and student rank are both cumulative and weighted to reflect the level of difficulty of the courses. Honor courses are given an additional quality point for grades A+ through C-, and AP courses are given two additional quality points.

AP and semester exams:

Students may be exempt from the final exam in year-long courses if they have no grade lower than an A in each of the four marking periods and the midterm exam. There are no **exemptions** for semester courses regardless of the grades in each marking period.

A student who receives less than 50% on his final exam shows no mastery of the subject and may be given a final grade of "F" for the course regardless of his marking period grades. **Cheating on a final exam may warrant an automatic "F" for the year** (see Academic Honor Code on page 20). A student who misses a midterm or final exam, except when hospitalization has been documented before the start of the exam, may not be allowed to make up an exam and may receive an "F" for the course.

Students in an AP level course are required to take the AP Exam administered by the College Board at the end of the school year (May). **Students who do not take the AP exam may only receive honors level credit for the course instead of the AP level credit (see Grade Point Average Table for comparison). Additionally, students averaging less than a C+ for the course will be required to take a Columbus final exam.**

The **final grade** in a subject is based on the following: for one-credit courses, each marking period grade represents 20% and the midterm and final exam grades represent, each, 10%; for half-credit (0.5) courses, each marking period grade represents 40% and the final exam grade represents 20%.

The cumulative grade point average (GPA) appears on report cards and reflects points earned in completed courses. The GPA is determined as follows: each letter grade in the final column is converted to a numeric equivalent using the Grade Point Table (above), the sum of these points represents the total number of points earned, this number is then divided by total credits attempted. Half year courses are counted only half as much in the computation of the final average.

Each student must have a 2.0 grade point average in order to graduate. Therefore, at the end of each school year, students whose grade point average is not 2.0 or higher must take the necessary classes in summer school at Christopher Columbus High School in order to achieve that grade point average. **If the grade point average for a subject is less than 1.0 at the end of the year, the student receives an "F" in that subject.**

Report cards are issued and mailed out four times a year and progress reports are made available through the school's parent communication system. Parents are strongly urged to monitor their son's progress by consulting the school's parent communication system. Parents and students are issued a code and instructions

at the beginning of the year for entering into the school's assignment and grade reporting system in order for them to stay abreast of all class assignments and any daily grades that have been reported by the subject area teachers. The final report card issued at the end of the academic year contains the student's grade point average for the year at the bottom of the column labeled "Final."

3.4 COURSE FAILURES AND ACADEMIC PROBATION

Continued enrollment at Columbus High School is contingent on maintaining a GPA of 2.0 or higher and satisfactorily passing all current courses. A student who fails 3 or more credits at the end of a school year must withdraw from Christopher Columbus High School. A student doing poorly at the end of the first semester and whose teachers see little probability of promotion may be asked to withdraw in January. A student who fails up to but not more than 2½ credits at the end of the school year must successfully make up those credits in summer school at Columbus. **Students who do not make up failed courses** in Columbus' summer school, or who fail in summer school, may **not** be permitted to continue at Christopher Columbus High School.

A freshman or sophomore who receives an F in one subject may be required to attend **Academic Study Hall**, Monday through Friday from 2:25 to 3:25 p.m. This service provides homework and study time for the student. Teachers and/or students from the honor societies may be also available each school day for students needing extra help.

Any student with two or more failures at the end of a semester or who does not achieve or has not maintained an overall 2.0 GPA at the end of a semester will be considered on **academic probation**. He may be asked to leave Columbus. If he remains in Columbus, he must forfeit all athletic or extracurricular activities to be determined by the Deans. He must attend after-school Academic Study Hall. At the end of the next semester, his grades will be reviewed. If the student continues not to achieve an overall 2.0 GPA, he may be asked to leave Columbus.

The student and his parents may appeal this decision to an Academic Board of Review to remain at Columbus for another semester to achieve academic success. After hearing the recommendations of this Academic Board of Review, the Principal and administration will make any final decision regarding the student's continued status as an Explorer.

Grade Review

If serious questions arise as to the determination of a final course grade, the student must first reference the syllabus for the course and discuss the matter directly with the faculty member. If no solution is found, a written request for a review should be made to the Principal. The request for a review of a semester grade must address the process followed in calculating the final grade and not the instructor's evaluation of the student's work. The following process must be adhered to:

1. A written request for a review of a semester grade must be sent to the Principal no later than 30 days after the date semester grades become available to students. The student also sends a copy of this request to the faculty member and the Academic Dean.
2. The instructor shall forward the following to the Principal:
 - a. A copy of the course syllabus outlining assignments, tests, and examinations, along with their respective percentage weights, used for the final grade calculation.
 - b. The student's grades for all tests and assignments.
 - c. A demonstration of the calculations by which the final grade was determined.

After reviewing the information from the faculty member, the Principal will notify the student of the review decision. The decision is final.

3.5 HONOR ROLL

The Honor Roll is each marking period's listing of students whose grades for that period qualify them for the Principal's List, First Honors, or Second Honors.

Principal's List: A+, A, A- in every subject* and the top 5 GPA students

First Honors: minimum G.P.A. of 3.66 and no grade below B+

Second Honors: minimum G.P.A. of 3.33 and no grade below B

Academic, Athletic, and Club awards are periodically posted or announced. Any parent that does not wish their son's name to be recognized should notify Mrs. Call, Academic Dean (see Parental Consent Agreement, page 14).

3.6 NATIONAL HONOR SOCIETY

Students who meet the following criteria by the first quarter of their junior year may be invited to apply for membership in the Marist Chapter of the National Honor Society:

- A weighted minimum cumulative grade point average of 4.0.
- A minimum of 50 service hours accumulated by the first quarter of junior year registered with the CCHS Service Coordinator.
- A minimum of 75 service hours accumulated by the first quarter of senior year registered with the

CCHS Service Coordinator.

- Demonstrated qualities of leadership and sound moral character corroborated by letters of reference from teachers, coaches, or club moderators.

A committee of Faculty members will review the application and make final recommendations for membership. Continued membership in the National Honor Society is based on: maintaining the described minimum criteria for membership, continued involvement in school and community service, demonstrated leadership and exemplary moral character, attendance at all activities and meetings of the National Honor Society. **Failure to comply with any of these responsibilities may result in probationary status or expulsion from the National Honor Society.**

3.7 FLORIDA BRIGHT FUTURES SCHOLARSHIP PROGRAM

This lottery-funded state program rewards Florida high school graduates with two awards that are available to Columbus students: the Academic Scholars Award and the Merit Scholars Award. General criteria for these two awards state that the student must be a Florida resident; earn a Florida high school diploma; enroll in an eligible Florida public or independent post-secondary educational institution for at least six credit hours per semester; not have been found guilty of, or plead *nolo contendere*, a felony charge; and use the award within three years of graduation. Specific criteria for each award are as follows:

- **The Academic Scholars Award** for students with a 3.5 weighted GPA (based on the Statewide Scholarship Weighting System) using the following 15 credits: 4 English, 3 Math (Algebra 1 and above), 3 Natural Science (2 with substantial labs), 2 Social Studies, 2 Foreign Language (in the same language). Also required: 75 hours community service, 1270 on the SAT or 28 on the ACT OR be National Merit or Achievement Scholars and Finalists.
- **The Medallion Scholars Award** for students with a 3.0 weighted GPA (based on the Statewide Scholarship Weighting System) using the same required credits as the Academic Scholars Award. Also required: 970 on the SAT or 20 on the ACT.

All questions concerning these awards should be addressed to the college counselors.

4. STUDENT GUIDANCE AND THE GATEWAY TO COLLEGE

The Guidance Department at Christopher Columbus High School endeavors to prepare students for the 21st century who will be men of competence, conscience, and compassion. As a Catholic college preparatory school for boys, the Guidance Department accomplishes this goal in the context of a community dedicated to learning, faith and service. Our services ensure that every student is challenged and supported to achieve his highest potential.

The mission of Guidance is to encourage and prepare all students to perform at their highest academic level and become responsible members of society. All students are entitled to receive the benefits of a school counseling and guidance program that is developmental in nature, preventive in design, and comprehensive in scope. Our guidance program is designed to facilitate the educational, vocational, spiritual, social and emotional needs of students that will help them reach their potential.

The program offers comprehensive planning and guidance services addressing students' academic, postsecondary and career goals, as well as personal and social needs. Counseling students, consulting with the administration, faculty, staff, parents and community members and integrating the school's guidance program into the instructional program are among the primary responsibilities of the guidance counselors and advisors. They are committed to enriching, inspiring, and empowering students through academics and a sense of responsibility to serve the school community and beyond.

Guidance services are provided to all students in the school. Students may request an appointment with a counselor at any time; other scheduled appointments are initiated by the counselor, faculty, or administration.

5. GENERAL SCHOOL REGULATIONS AND INFORMATION

5.1 THE SCHOOL DAY

The **regular school-day** begins at 8:00 am, with the first bell at 7:55 am and dismissal is at 2:20 pm on homeroom days and 2:15 pm on days without homeroom. The regular day schedule consists of six 50-minute periods that rotate daily as follows. Note that 3rd and 4th periods are fixed to accommodate lunch periods.

TIME SLOTS:	1 ST	2 ND	3 RD	4 TH	5 TH	6 TH
MONDAY	1	2	3	4	5	6
TUESDAY	2	5	3	4	6	1
WEDNESDAY	5	6	3	4	1	2
THURSDAY	6	1	3	4	2	5
FRIDAY	1	2	3	4	5	6

Parents driving their sons to or from school are asked to adhere to the following **arrival and departure guidelines**:

- Parents should enter on Marist Drive (north entrance on 87th Ave.) and use the student pick-up/drop off area at the Brothers' Circle.
- For safety reasons, please, **do not** pick up or drop off passengers on 87th Avenue, 32nd Street or 30th Street.
- Upon arrival all students must enter the school buildings. At no time before, during, and after school are students to loiter in the parking lot. Students must be picked up within thirty minutes of the conclusion of any extracurricular or athletic activity.

5.2 DRIVING ON CAMPUS AND PARKING

Driving to school is a privilege granted to students in cooperation with their parents. Students driving to school must be in compliance with all State and local laws regarding licensing, insurance, etc. Students must register their vehicle with the Deans' office, show an official parking tag, and observe a maximum **speed limit of ten miles per hour** on school grounds.

The fee for an on campus **parking permit** is \$200.00. Replacement of a lost parking permit is \$30.00. A student driving to school must have a parking permit and must park in the school parking lot. 330 parking spaces are available on a first come, first served basis beginning with seniors. Cars illegally parked on school grounds are subject to a \$25.00 fine and may be towed away at the owner's expense.

Speeding on school grounds is considered a serious offense and will result in loss of parking privileges. Speeding, reckless behavior, and illegal parking in the neighborhood of the school will be dealt with as if it occurred on school grounds. Parking on 30th Street and 32nd Street is forbidden since this interferes with the operation of Banyon Elementary school, St. Brendan Elementary school and Mass attendance at St. Brendan Church.

Students found to be in violation of the following rules are subject to **loss of on-campus parking privileges** and disciplinary action:

- Columbus is not responsible for any damage, theft, or accident which may occur while vehicles are parked on the school property
- Students may not loiter in the parking lot upon arrival at school or dismissal from school.
- Students are not permitted to return to their cars during the school day for any reason including lunch or books
- The parking lot is off limits to students during the school day
- Car radios must be turned off when on school property
- Smoking and carrying of smoking materials in cars is forbidden while on school property
- Consuming and carrying alcoholic beverages or illegal substances in cars is forbidden while on school property
- Cars parked on school property are subject to be searched at any time

Parents and visitors who need to park at the school should see the security attendant for an available spot and report to the Main Office.

5.3 ATTENDANCE AND LATENESS

Strong attendance is an essential prerequisite for academic achievement. Students are expected to be in attendance and on time every day with a minimum of 180 days mandated by Florida Law. It is the family's responsibility to ensure that their child arrives at school each day on time, remain in school for the full day and attend school consistently throughout the year. Parents must not permit absences for reasons other than those of a serious nature and should cooperate with the school in cases where their child will be absent.

In the event of an absence, the student's parent/legal guardian must call the attendance office, (305)223-5650 Ext. 2214 between 7:00 and 9:00 a.m. the day a student is absent. The day the student returns to school, he needs to present a written note from the parent/legal guardian between 7:00 and 7:45 a.m. at the attendance office and pick up an admit slip to attend classes. The note should contain the following information:

- Student's full name, I.D. number and home room.
- Date(s) of absence(s).
- Reason for absence.
- Signature of parent or legal guardian, as recorded on official school records.
- A phone number where the individual above may be reached during the day in question.

The absence may be considered unexcused if the student is absent and does not telephone-in to report the absence or if he returns to school without a written excuse.

Students who are absent for eighteen (18) days of the school year, or nine (9) in a semester, for any reason besides prolonged serious illness documented by a physician, a death in the family, or a specific excused absence cleared by the Columbus Administration, may be called-in for a school-

family conference to determine a course of action and consequences. Actions/consequences may include Saturday detentions, summer school, or being asked to withdraw from school.

In cases of excessive absences, the following may also apply, as deemed by the Administration:

- Students who exceed eight (8) excused/unexcused absences in a quarter may receive an administrative failure for the course(s) for that quarter.
- Students may not be permitted to attend extra-curricular or academic activities such as: Grad Bash, Prom, class field trips, Close-up, retreats and encounters, band trips, athletic or sports events that would require them to miss school time.
- Students who are absent during the day of a special evening event (e.g., Prom, Homecoming, Grad Bash, etc.) may not be permitted to attend the particular function in the evening.

Lateness policy: A student will serve late detention the same day after school when:

- He is late for school or class without a valid excuse
- He accumulates five (5) excused or unexcused lateness to school

Parents/legal guardians may be contacted after ten (10) excused or unexcused lateness to determine a course of action and/or possible consequences.

Pre-arranged absences and early dismissals must be cleared with the Deans of Students the day prior to the occurrence and must be accompanied by a note from the parent or legal guardian. A student absent due to illness will be excused, but the day will still count toward the above stated number of absences.

Any student who becomes ill at school should report to the Nurse's office. If warranted, the parents are then called to pick up their son at the Attendance Office. No student is permitted to leave the property until the parents arrive or the parents send a fax or an authenticated email authorizing and requesting dismissal.

Skipping school (truancy) is a serious offence which may result in suspension and/or expulsion.

The school also reserves the right to question any absence or lateness and to take appropriate action to insure compliance with stated policy.

Students with excused absences are allowed to make up missing work for credit. Students are responsible for making the necessary arrangements with the teacher for completing the missing work. Students with unexcused absences will receive 0 credit for any missing work, including tests and quizzes.

5.4 EMERGENCIES AND SCHOOL OR CLASS CANCELLATIONS

In case of a **fire drill or actual fire incident**, when the fire alarm sounds, everyone must evacuate the building immediately. Directions with maps are posted in each classroom indicating routes of exit. All books and materials are to be left in the room. Students must remain silent and proceed orderly as they exit the building. Doors are to be closed and not locked. In **emergency drills or an actual emergency** the school will immediately proceed to "lock-down." In a "lock down" situation, teachers will activate the immediate response emergency plan. Students are to remain silent until directions are given by their teacher, the administration, or the police.

5.5 STUDENT INFORMATION

Any **change of address or telephone number** should be reported to the Registrar as soon as possible.

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

(1) The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Parents or eligible students should complete the Request for Release of Student Records and submit it to the School principal [or appropriate school official] identifying the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students who wish to ask the School to amend a record should write the School principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests.

A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person or company with whom the School has contracted as its agent to provide a service instead of using its own employees or officials (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are: Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920

5.6 STUDENT I.D. CARDS

An I.D. card is the student's official identification for school and school related activities and should be carried with them at all times. Failure to produce an I.D. on request of a faculty member will result in disciplinary action. Replacement of lost I.D. cards is \$25.00.

5.7 CLOTHING STORE

Physical education uniform items, as well as the CCHS sweatshirts, jackets and other items i.e., baseball caps, t-shirts, etc. are available at the clothing store which is open before and after school.

5.8 TEXTBOOKS

All students are required to purchase all textbooks - hard cover books, as well as paperbacks for all courses. The student will be expected to purchase their books online with the Columbus book source; other student apparel and school locks for P.E. and school lockers will be on sale in the clothing store. Each student is responsible for his own textbooks and personal property. **The school cannot be held responsible for lost or stolen items.** Students are also responsible for purchasing the correct books for all their classes. If a student purchases used textbooks, he must be sure that they are free of graffiti, tags, or inappropriate writing since such items are not permitted on the Columbus campus.

5.9 LOCKERS AND SEARCH AND SEIZURE POLICY

Lockers are the property of the school and are assigned to students for the sole purpose of storing their textbooks and other school supplies. Only school locks are allowed on the lockers. Lockers are NOT to be shared by students. Combinations are NOT to be given to friends. Students are not to keep books or personal materials in their cars; nor should they return to their car during the school day without permission.

Sale of items by students is strictly prohibited without the permission of the principal.

Search and Seizure Policy: The principal and his/her designee has access to any lockers, handbags, electronic devices, cell phones, book bags, desks, cars or any other object that is brought onto the campus of the school or any school sponsored event, and may remove or confiscate any object which is illegal or contrary to school policy. **Subject to Search:** School Administrators may search a student's person, cell phone, blackberry, Ipod, locker, knapsack, school bags, desks, wallets, cars or any other objects that are brought onto the campus of the school by the student for any reason and at any time.

5.10 USE OF CELL PHONES, MP3S AND OTHER ELECTRONIC DEVICES

The use of cell phones, MP3s and other such electronic devices is **NOT** permitted on the school campus during school hours. Cell phones must be turned off and concealed throughout school hours, 7:55am-2:20pm. Parents should not call students during school hours, nor should a student have to call his parents. Students caught using any of these devices during school hours face the following disciplinary actions:

- 1st cell phone offence: Student will receive a Saturday detention and parents will be contacted to pick up the cell phone.
- 2nd cell phone offence: Cell phone will be **confiscated and returned after two weeks**. Parents will be contacted and student will serve a Saturday detention.
- 3rd cell phone offence: Cell phone will be **confiscated and returned after one month**. Parents will be contacted and student will serve a Saturday detention.
- 4th or more cell phone offence: **Cell phone will be confiscated**. Parents will be contacted and student **may receive a suspension** as well as Saturday detentions.

In addition, students are not permitted to use any musical or electronic device during the school day; such as *Gameboys, IPODs, CD players*, etc. **Because Columbus High School is not responsible for any lost or**

stolen personal items, it is strongly recommended that students do not bring any of these items to school.

5.11 LOST AND FOUND

Students are continually reminded that **"if it's not yours, don't touch it!"**, but items do get lost and are sometimes turned into the office. Students who have lost items should report these to the Deans and inquire at the Academic office for items that may have turned in.

5.12 SMOKING

Smoking is forbidden on the school property and within the vicinity of the school grounds. Smoking is also forbidden at all school activities. Carrying smoking materials is forbidden while on school property.

5.13 MEDICAL REQUIREMENTS

Each student who is new to Columbus is required to submit a completed physical health form (FORM 3040) and the State required immunization record (HRS 680, including PART A on the form) prior to the first day of school.

5.14 MEDICATION

Students are not permitted to carry or distribute any prescription or non-prescription drugs or treatments, including aspirin, on the school grounds or at any school function. The dispensing of medicine to a student outside the doctor's office or a health institution is a parental responsibility and should not be delegated to school personnel except under unusual circumstances. Parents should ask their physicians if it is possible to prescribe medication so it can be administered at home. Only when necessary will the school allow the dispensing of medication on campus, and only under the following guidelines:

1. An "Authorization for Medication" form must be completed and submitted by a parent or legal guardian of the student. The name of the medication and dosage should be indicated on the form.
2. Medications to be taken by students must be personally brought by the parent or legal guardian to the School Office. Medications to be dispensed at school must be labeled with the child's name and the exact dosage. The name and telephone number of the physician should also be on the label. Students may not bring the medication to school alone.
3. If a student must take any medication during the school day, the medication must be kept with the Nurse or School Office and the student must go there to take it.
4. While the school will monitor a student taking the medication, the school will not remind students to come and take their medication.

5.15 PARENTAL COOPERATION

The school views the education of a student as a partnership between the parents and the school. Parents and students are expected to comply with the school rules and policies, and to accept and support the authority of school officials. Just as a parent can withdraw a child from the school if desired, the school has the right to disenroll a student if it determines at its discretion that the parent or student partnership with the school is irretrievably broken.

5.16 PARENTAL CONSENT AGREEMENT

By signing the contract on **page 3 of this handbook**, parent/guardian gives permission to Christopher Columbus High School to include their son, the Columbus student, in any photographs for promotional or information purposed in collateral materials (brochures, flyers, invitations, posters, programs, etc.), publications or media venues; the filming of any promotional videos or commercials; or media submissions for the duration of the student's tenure at Christopher Columbus High School.

If a parent/guardian does not give this permission, statement of withholding of this permission must be added to the agreement. The parent/guardian acknowledges that these materials will be seen by the general public and may feature their son, the Columbus student. They give consent voluntarily and hereby release Christopher Columbus High School, their employees, agents and corporate member from any and all claims, causes of action or other liability that may result from these materials.

5.17 CHILD PROTECTIVE INVESTIGATIONS

Florida law provides that any person who knows or has reasonable cause to suspect that a child is abused by a parent, legal custodian, caregiver or other person responsible for the child's welfare must report such knowledge to the Department of Children and Families. The school will cooperate with all child protective investigations by DCF or the local law enforcement agency. Reports should be made to Florida's Department of Children and Families by calling the Abuse Hotline at: 1-800-96-ABUSE (1-800-962-2873).

Child protective investigations by DCF or local law enforcement agencies sometimes include interviews of students at school and may occur without advance notice. When it is reasonably possible, the school will seek to notify the parents that their child has been asked to participate in a child protective investigation. The school may also request the presence of a school staff member during investigative interviews on school

property. However, please note that, under Florida law, DCF and local law enforcement have the discretion to conduct unannounced interviews and to disallow school staff member's presence during these interviews.

5.18 TESTIFYING IN DIVORCE OR CUSTODY PROCEEDINGS

The Catholic Church recognizes marriage as a Sacrament. In the Union of Christian spouses, the sacrament of Matrimony celebrates the relationship of Christ to the Church. Therefore, the school strongly supports the sacrament of matrimony as the foundation of family life and of the domestic Church. In recognition of the importance of the matrimonial sacrament to the Catholic faith, parents agree not to compel the attendance, testimony, or deposition of any school or church employee in any divorce, custody, or other legal proceedings which may in any way involve the dissolution of marriage or the determination of parental/custody rights. In the event that a parent or legal guardian breaches this policy, any school or church personnel who are required to attend legal proceedings may be represented by an attorney. In addition, any and all legal fees and costs incurred by the school will be charged and become the responsibility of the parent or legal guardian.

5.19 STUDENT ACCIDENT INSURANCE

Christopher Columbus High School has purchased coverage to protect all students against accidental injury or death while the policy is in force. This insurance covers the hours and days when school is in session and while attending school sponsored and supervised activities. This includes all Interscholastic Sports.

Claim Instructions in case of student injury:

- The claim form, available from Br. Herb in the Athletic Trainer's Office, must be submitted within 90 days from the date of injury.
- Treatment must commence within 90 days from the date of injury.
- Please have the doctor complete the appropriate part on the back of the claim form, *or* attach an *itemized bill* showing treatment, dates of treatment and charges to the claim form. Please do **not** leave the claim form with the hospital.

All benefits will be made payable to the Doctors and Hospitals involved, unless accompanied by paid receipts.

5.20 FINANCIAL MATTERS

Students entering on or before October 14, 2011 will be considered full year students and will be charged tuition for the full school year. Students entering for the 2nd semester on or before February 27, 2012 will be charged **tuition** in the amount of \$4050.00. All fees and tuition must be paid at registration time. The student cannot be programmed for his classes until this obligation is met. After April 30, 2012 no personal/company checks will be accepted; the only form of payment will be cash, cashier's check, money order or credit card (VISA, MASTERCARD, AMERICAN EXPRESS).

Columbus H.S. does offer **financial aid** for those families who qualify. Anyone who wishes to inquire about financial aid should contact Mrs. McKeon at extension 2235 or Brother Kevin at extension 2258.

All outstanding financial obligations to the school are due by the following dates: FIRST HALF - Wednesday, August 3, 2011; SECOND HALF - Wednesday, January 4, 2012. Columbus High School accepts American Express, Visa and MasterCard. If you would like to have your tuition charged automatically on the above due dates, you must fill out the CREDIT CARD AUTHORIZATION form. The form is available in the main office from Mrs. McKeon. Note that a \$20.00 service charge will be applied for each tuition credit card transaction.

The satisfaction of all financial obligations to the school, including tuition and fees, constitutes a material condition for continued enrollment in the school. The school may disallow students from taking quarterly, semester, or final examinations if the parents or legal guardians fail to meet any financial obligation to the school by the following **ABSOLUTE DEADLINES: Friday, September 16, 2011 for the first semester, and Friday, February 10, 2012 for the second semester.** In addition, the school may withhold the issuance of transcripts or any other student records and/or disallow participation in or access to school activities (including Prom, Grad Bash, and Graduation), and/or have the student withdrawn if any financial obligations are not met by these dates. Please, be aware that until all financial obligations are met, students may not be allowed back in school beginning the Monday following these **ABSOLUTE DEADLINES** (correspondingly, September 19, 2011 and February 13, 2012). The policy also applies to arrangements where tuition is paid monthly. This means that if paying on a monthly basis, the account needs to be current up to and including the months of September, 2011 and February, 2012. Note also that if the student is receiving financial aid, he may lose the assistance if payments are not made on time.

Penalty fees:

- A \$50.00 charge will be added to declined transactions.
- Anyone who pays with a credit card in the main office will be charged a \$20.00 service charge for each tuition transaction.

- If a check is returned to the school from the bank marked, "INSUFFICIENT FUNDS," there will be a \$50.00 charge.
- Anyone who is over 1 month behind in tuition payments will be assessed a \$50.00 late fee each month.

Student Withdrawal Policy: A charge of \$50.00 per session day will be made for each day into the semester the student is enrolled. All unpaid fees for the semester are due, plus a \$50.00 withdrawal fee. There will be no refunds of tuition for the first semester after September 6th, 2011, nor after February 1, 2012 for the second semester. This policy applies to all students including families transferring to another city.

6. STUDENT CONDUCT

6.1 DRESS CODE

The Administration at Christopher Columbus, as a private Catholic school, maintains the right to establish a policy of dress for its students. The dress code is designed to promote habits of neatness, good grooming and hygiene among Columbus students. In addition, the dress code establishes an "academic" atmosphere conducive to learning. Students are expected to comply with the following code of dress and good grooming during each school day. Students are required to be properly dressed before coming to school and throughout the day. They also must remain properly attired if staying on school property until 3:30 p.m. unless attending an athletic event.

All uniform items must be neat, clean and in good condition. Items that are in poor condition must be replaced immediately. Students who are improperly dressed will be sent to the Dean of Students and will not be allowed back to class until properly dressed. Parents will be required to bring in the proper attire for re-admittance to class.

The **ONLY** approved attire for students of Christopher Columbus High School is the Christopher Columbus High School uniform that is sold by AA Uniform Company, located at 8807 SW 132 ST., Miami.

The Dress Code Requirements:

Freshmen and sophomores

- A long or short sleeved button down, Oxford shirt with the Columbus logo on the breast pocket. The shirt comes in three colors: solid white, solid blue and striped blue and white.
- The Columbus uniform tie with blue, red and white stripes.
- Columbus uniform khaki tan pants with the "CCHS" logo sewn on the pocket and worn with the Columbus uniform brown belt which is sold at the AA Uniform store.

Juniors and seniors

- A long or short sleeved button down, White, French Blue, or Blue mini-check shirt with "C" logo on sleeve.
- Columbus uniform Burgundy/Blue stripe tie
- Columbus uniform khaki pants with CCHS embroidered on the back pocket worn with the Columbus uniform brown belt which is sold at the AA Uniform store.

All Students

- Brown Skecher Shoes, Style #7111. This shoe is available in all widths. The shoes are to be worn with solid colored socks.
- Cold weather clothing: Students may use a Columbus uniform sweatshirt or the optional uniform windbreaker. Long undershirts may not be worn under short sleeve shirts. Student athletes may wear the Columbus athletic letter jackets that they earned on a Columbus sports team.

Summer School attire is the same as for the regular school year. The only exception is that students may wear a Columbus Polo shirt in lieu of the Columbus shirt and tie. Polo shirts may be purchased only at the Columbus store located in the first floor of the Mas Family Center.

Hair Styles and Good Grooming: Students must be clean shaven at all times and are not permitted to wear mustaches or beards. After the third time a student is sent to shave, he will receive Saturday detention. Hair styles must be short and neatly layered. No extreme hair styles such as shaving the head or extreme coloring or bleaching is permitted.

The following is not permitted:

- Bangs longer than eye level
- Pinning hair behind the ears
- The use of gel, water, or hair spray to disguise length of hair
- Hair that is longer than 2 inches off the scalp
- Hair that falls below the collar
- Any extreme hair style or dyed hair
- Sideburns that are longer than the bottom of the ear

Other: No hats, emblems, or sunglasses may be worn during the school day. Earrings, tongue rings, brow rings, and other items of jewelry, except class rings and wristwatches, are not permitted in school or at school related functions. Students are not allowed to cover jewelry with band-aids or tape, or use fishing line or thread on piercing.

Book bags: Students who choose to carry book bags must have clean bags that are free of graffiti-styled writing, names of rock groups, drawings, etc. Book bags are subject to be searched at all times.

6.2 HARASSMENT AND DISCRIMINATION POLICY

Sexual Harassment is a form of discrimination prohibited by Title VII of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972. Sexual Harassment may be defined as any unwanted sexually oriented acts which create a hostile, intimidating, or offensive environment. Sexual harassment consists of non-welcomed sexual advances, requests for sexual favors, sexually motivated physical conduct, or other verbal or physical conduct of communication of a sexual nature when any of these conditions exist:

- Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or education.
- Submission to or rejection of such conduct by an individual is used as the basis for employment or education decisions affecting such individuals.
- Such conduct has the purpose or effect of unreasonably interfering with the individual's work or educational performance or creating an intimidating or hostile or offensive work environment.

Some examples of this behavior include (but are not limited to):

- Written contact-sexually suggestive or obscene letters, notes, invitations, drawings, or computer messages.
- Verbal contact-sexually suggestive or obscene comments; threats, jokes.
- Physical contact-Any intentional pats, squeezes, touching, pinching, and repeatedly brushing up against another's body, assault, blocking movement or coercing any sexual activity.
- Visual contact-suggestive looks, staring at another's body, gesturing, displaying sexually explicit or suggestive objects, pictures, magazines.

Columbus is committed to maintaining an academic atmosphere that is free from sexual harassment and/or violence, where faculty, staff, and students can work and study together comfortably. **Christopher Columbus High School forbids any form of sexual harassment, violence or intimidation.** It is forbidden to harass a student or employee through conduct or communication described in this policy. It is understood that sexual harassment can originate from a person of either sex against a person of the same or opposite sex, and from students or employees. The Principal and Administration at Columbus will quickly investigate all complaints formal or informal, written or verbal, of sexual harassment and will discipline any student or employee who is found guilty of sexual harassment. Any person who reports in good faith any behavior which he/she perceives as sexual harassment will be protected from retaliation of any type.

Reporting Procedures: The Principal receives oral or written reports of sexual harassment or sexual violence on school grounds. Any person who believes that he/she has been the victim of sexual harassment by a member of the Christopher Columbus High School community, or any person with knowledge or belief of such conduct, should report alleged acts immediately to the Principal. The Principal promptly will investigate all complaints. If the Principal is the individual who is believed to be harassing any student or employee, then the student or employee notifies the President who will conduct an investigation. Where acts of sexual harassment are found, appropriate disciplinary action will be taken which may include warnings, parent conferences, suspension, or expulsion.

False Charges: If, after thorough investigation, it is determined that a complaint was made with the knowledge that the facts were false; the filing individual may be subject to severe disciplinary action which may include suspension or expulsion.

6.3 DRUG AND ALCOHOL POLICY

The Administration and Staff of Christopher Columbus High School is dedicated to preventing and eliminating substance abuse on school property and at school-sponsored activities. The use or possession of illegal drugs or illegal mood altering substances, alcoholic beverages, drug-related paraphernalia, or the abuse of prescription or over the counter drugs by any student on school property or while attending or participating in any school sponsored activity or at anytime the student is forbidden. Transgression of this rule will result in disciplinary action, which may include expulsion from the school, even for a first offense. Any student selling drugs on school property or at school functions may be immediately expelled. In the enforcement of this policy the school may also conduct random searches as set forth in this handbook.

At Columbus, we also believe that it is our mission to help students make positive, healthy choices beyond the school setting. Our guidance staff helps students navigate their way through teenage issues and situations and offers numerous opportunities throughout the year and at each grade level to address the social pressure that teens face regarding drug and alcohol use and educating them about the dangers of these substances.

Because Columbus High School is committed to a drug-free environment, the school requires mandatory drug testing as an enhancement to the school's existing education and prevention initiatives. Research shows that drug testing is a powerful deterrent to drug use. Students will be tested by hair analysis because it has consistently proven to be the most effective method in correctly identifying drug use and is the least invasive

technique. Students will be randomly selected for the drug testing throughout the year. Once a student is tested, his name is returned to the collective pool for further selections. When a student tests negative, a letter with the good news is sent to the family as confirmation. If a student tests positive, the family is contacted by the Program Director. If a student tests positive a second time the Program Director will inform the Principal. A meeting will then be held with the Principal, the student, and the family, to determine a course of action.

Additionally, where a student exhibits the symptoms, or is suspected of substance abuse, the school may require that the student undergo substance abuse testing at the parents' expense. If the results of the test suggest abuse (and the substance was not used on or brought to campus or a school related activity), the school will normally use this information to help the student seek assistance. Refusal to participate in such a test may result in expulsion from the school.

Any student who voluntarily seeks help for substance abuse will receive confidential assistance and referral. The Administration will seek appropriate parental and counselor involvement to assist the student.

6.4 ANTI-BULLYING POLICY

The school is committed to promoting a safe, healthy, caring, and respectful learning environment for all of its students. As such, bullying is strictly prohibited and will not be tolerated. Therefore, this policy prohibits any unwelcome verbal or written conduct or gestures directed at a student by another student that has the effect of:

- (1) physically, emotionally, or mentally harming a student;
- (2) damaging, extorting or taking a student's personal property;
- (3) placing a student in reasonable fear of emotional or mental harm;
- (4) placing a student in reasonable fear of damage to or loss of personal property; or
- (5) creating an intimidating or hostile environment that substantially interferes with a student's educational opportunities or the Catholic mission of the school.

I. Definition

a. Bullying may involve but is not limited to: teasing, name-calling, slurs, rumors, jokes, false accusations, intimidation, stalking, innuendos, demeaning comments, pranks, social isolation, gestures, cyber-bullying or other verbal or written conduct. Cyber-bullying includes the following misuses of digital technology: teasing, intimidating, or making false accusations about another student by way of any technological tool, such as sending or posting inappropriate email messages, instant messages, text messages, digital images or website postings (including blogs and social network sites).

b. This definition includes students who either directly engage in an act of bullying or who, by their behavior, support another student's act of bullying.

II. Scope

This policy prohibits bullying that occurs either:

- i. on school premises before, during, or after school hours;
- ii. on any bus or vehicle as part of any school activity; or
- iii. during any school function, extracurricular activity or other school-sponsored event or activity.

III. Reporting Complaints

Each student and parent has a duty to report any bullying to the school immediately. If a student experiences (or a parent witnesses or learns of) any incident of bullying, the incident must be promptly reported to the school principal. The principal will provide the student/parent with the Bullying Complaint Report Form which must be completed, dated and signed by the complaining party so that the school may initiate further inquiry, when appropriate.

IV. Disciplinary Action

Any student found to have violated this policy may be subject to appropriate disciplinary action, which may include: temporary removal from the classroom, loss of privileges, detention, counseling, parent conference, suspension, expulsion, and/or notification to appropriate authorities. The disciplinary action may be unique to the individual incident and may vary in method and severity based on the principal's discretion.

False reports or accusations of bullying also constitutes a violation of this policy and may subject the offending party to appropriate disciplinary action.

6.5 WEAPONS POLICY

Weapons are not permitted anywhere on school grounds. Anyone who brings a weapon on school grounds, who is in possession of a weapon, or who threatens others with a weapon may be expelled from the school. Any item used to threaten or cause bodily harm may be considered a weapon.

6.6 THREAT OF VIOLENCE POLICY

The disciplinary consequences for a student whose verbal or written comments, including email messages, that threaten serious bodily harm to another student or member of the faculty or staff or destruction of property,

may include, but not be limited to:

- a) Immediate suspension from the school.
- b) Treatment or consultation by a psychologist or psychiatrist at the parents' expense and/or by the school counselor, both of whom may be asked to submit a written evaluation. If it is determined that the child was serious about the threat and has the capacity to carry it out the child may be expelled from the school. If it is determined that the child did not seriously intend to do harm to others, the child may be allowed to return to the school, at the discretion of the school principal.
- c) If allowed to return to school, the child may be placed on probation with an indication that, should a similar threat occur, the child will be expelled from school.
- d) The school should inform the Department of Schools of these cases. The school may submit an informational report to the police.

6.7 PUBLIC DISPLAYS OF AFFECTION

The Catholic school promotes friendship, charity, kindness, love and respect for self and others. However, inappropriate displays of affection, such as kissing or embracing which connote more than simple friendship, are not permitted in school, at school dances, or at any school event. Those who violate these rules may be subject to disciplinary measures, including detention, suspension or expulsion. The administration reserves the right to determine what is, or is not, appropriate behavior in a Catholic school.

6.8 TECHNOLOGY ACCEPTABLE USE POLICY

The school may provide its administrators, faculty and students with access to computers and various information technology resources including email and Internet access in order to enhance the teaching and learning environment of the school and to improve the school's operations. Students must use these resources in a responsible, ethical, and legal manner in accordance with the mission of the school and the Catholic teachings. Therefore, students must abide by the following general rules of conduct:

1. Respect and protect the privacy of others;
 - a. Use only assigned accounts and passwords;
 - b. Do not share assigned accounts or passwords with others;
 - c. Do not view, use or copy passwords, data or networks to which you are not authorized;
 - d. Do not share or distribute private information about yourself or others.
2. Respect and protect the integrity, availability, and security of all electronic resources;
 - a. Observe all network security practices;
 - b. Report security risks or violations to the school principal;
 - c. Do not vandalize, destroy or damage data, networks, hardware, computer systems or other resources;
 - d. Do not disrupt the operation of the network or create or place a virus on the network;
 - e. Conserve and protect these resources for other students and Internet users.
3. Respect and protect the intellectual property of others;
 - a. Do not infringe on copyright laws including downloading or copying music, games or movies;
 - b. Do not install unlicensed or unapproved software;
 - c. Do not plagiarize.
4. Respect the principles of the Catholic school;
 - a. Use only in ways that are kind and respectful;
 - b. Report threatening or discomfoting materials to the school principal;
 - c. Do not access, transmit, copy or create materials that violate the school's code of conduct (such as indecent, threatening, rude, discriminatory or harassing materials or messages);
 - d. Do not access, transmit, copy or create materials that are illegal (such as obscene, stolen, or illegally copied materials or messages);
 - e. Do not use the resources to further any other acts that are criminal or violate the school's code of conduct;
 - f. Do not use the resources for non-educational purposes such as visiting chat rooms, social websites or networks like My Space or Facebook;
 - g. Do not send spam, chain letters or other mass unsolicited mailings;
 - h. Do not buy, sell, advertise, or otherwise conduct business or political campaigning without prior written approval from the school's principal.

Supervision and monitoring

The school and its authorized personnel may monitor the use of information technology resources to help ensure that users are secure and in conformity with this policy. The school reserves the right to examine, use, and disclose any data found on the school's information networks in order to further the health, safety, discipline or security of any student or other person or to protect property. It may also use this information in disciplinary actions and may furnish evidence of a crime to law enforcement.

Unacceptable use of outside technology

The school expects students to use information technology (including, but not limited to, the Internet, email, instant messaging and text messaging) in a responsible and ethical fashion in compliance with all applicable laws and with Christian moral principles, **both in and out of the school setting**. Accordingly, students may not post, place, upload, share, or communicate any images, photographs, statements or inferences relating to or including profanity, vulgarity, indecency, illegal use of drugs, illegal use of alcohol or other illegal or illicit activities. Additionally, students may not use information technology for the purpose of defaming, threatening, teasing or harassing any other student, staff member, parent, faculty member, or other person. This includes, but is not limited to, communications on social networks such as My Space and Facebook. In addition, this rule applies to communications both during the school year and while students are on vacation or summer breaks. Students are responsible for all materials and communications made on personal websites and social networks and the materials and communications should be consistent with Christian moral principles, including any materials or communications posted on their sites by other individuals. Moreover, any unauthorized use of the school's name (or common names associated with the school) or any likeness or image of the school or its employees or agents is strictly prohibited.

By signing the agreement on page 3 of this handbook, students acknowledge that they understand the Columbus acceptable use policy, that they will comply with this policy, and they understand the consequences of violating this policy. By signing the agreement on page 3 of this handbook, parents allow permission for students to access the internet via the Columbus information system. By signing the agreement on page 3 of this handbook, the user also waives his right to privacy, consents to having the keystrokes monitored and/or recorded during the computer use session. All hardware and software purchases or installation must be approved by the Technology Director at Columbus. Only legal copies of registered software owned by Christopher Columbus High School will be installed on the networks and local personal computers.

Consequences for violations

A violation of these rules may result in disciplinary action, including the loss of a student's privilege to use the school's information technology resources and any additional consequences at the principal's discretion including expulsion.

6.9 CHEATING AND PLAGIARISM (Academic Honor Code)

The administration and faculty of Christopher Columbus High School are dedicated not only to teaching academic skills but also to fostering integrity among students. Since today's students are tomorrow's leaders, students must be encouraged to recognize, understand, and practice ethical behavior. In an effort to accomplish this goal, the following policy is presented to help students avoid what is considered unethical behavior and to help guide them toward more acceptable conduct. Each teacher will also address cheating and the integrity of doing one's own work as it applies to his specific course.

Cheating is considered a very serious offense. Cheating is taking credit for work one has not done and includes the use of attempted use of unauthorized aids on test, quizzes, homework, class work, reports, papers, or projects. Furthermore, each additional offense contributes to a pattern of behavior. Habitual offenders will be treated severely. Offenses defining a pattern of cheating will take into account all incidents of cheating. Some examples of cheating include:

1. Plagiarizing; as noted by Turnitin.com (20%+ excluding quotations and works cited) or by other provable means;
2. Having, using or attempting to use unauthorized aids (books, notes, calculators and other electronic aids or persons) on test, quizzes, homework, papers, or projects;
3. Writing formulas, notes, codes, or anything on desk, paper, hands, or clothing to be used or actually used on the assignment, or test;
4. Using a cell phone during a testing session
5. Having a copy of the test or answers to the test;
6. Providing specific information about a test to someone who has not yet taken the test;
7. Attempting to deceive by changing a test paper that was previously graded;
8. Giving unauthorized assistance to a fellow student, i.e., giving another student homework to copy, allowing another student to look on test papers, doing another student's assignment for them;
9. Forgery in connection with academic endeavors or school processes or procedures, i.e., changing any grade on the report card; signing someone else's name on papers, reports, or passes; signing parent's name on notes for absences, tardiness, or any communication; falsifying information on official school records.

Any student suspected of cheating will be referred to the administration. The following penalties may be applied in cases where the teacher and the administration determine that the student did indeed cheat:

1. First Offense
 - Student receives a zero for the work, which may result in failure for the quarter
 - Student is assigned two days of after school detention
 - Student has a conference with a counselor to explain ramifications for 2nd violation
 - Parents receive a phone call / email from the teacher

- Signed parental notification form is archived
 - Seating change during future testing sessions may be warranted
2. Second Offense
- Student receives a zero for the work and may fail for the quarter
 - Student is assigned two days of Saturday detention
 - Student is referred to honor societies for possible disciplinary action and entry into future honor societies may be jeopardized
 - Parents receive a phone call from the administration and/or grade counselor
 - Signed parental notification form of second offense and conference is archived
3. Third Offense (with physical evidence)
- Student receives a zero for the work and may fail **for the year** in that course
 - Student will be referred to honor societies for possible expulsion and may be barred from entry into future honor societies
 - Parents will be required to attend a conference with the administration to determine further action
- 4. Any subsequent incidence of cheating may warrant failure for the year and possible expulsion. In cases where the student is allowed to continue at Columbus, he will need to make up the missing credit(s) in summer school.**

In no case will a student be allowed to receive an “F” or make up the grade for an assignment where the student was found to be cheating. The grade for the assignment will be a zero. Students should bear in mind that cheating offenses are not per teacher; **they are cumulative and recorded by the administration**, not the individual teacher.

6.10 DISCIPLINARY PROCEDURES

Students are under the direct supervision of the Administration and Faculty at all times while on school property or at school-sponsored functions off campus. To create an atmosphere conducive to learning, students are expected to conform to all policies and classroom regulations and to behave consistent with the mission, philosophy and spirit of the school and the moral teachings of the Catholic faith. Because the school cannot anticipate all conduct that violates this policy, it reserves the right to take any form of disciplinary action, including expulsion, against any behavior that violates this policy, even if not specifically stated in this handbook.

Misconduct on the part of students will not be tolerated. Such misconduct includes, but is not limited to:

- Disrespect for administration, faculty, school personnel, visitors, and fellow students.
- Immature and/or inappropriate conduct and behavior anywhere on the school grounds or at any school activity off campus.
- Defacing of school property.

Any activity that threatens the ability of the school to maintain a safe, orderly and disciplined educational environment, on or off school property, whether or not school is in session, shall not be tolerated and may result in disciplinary action including suspension or expulsion. Examples include but are not limited to: fighting, criminal activity, gang-like behavior or activity, possession of a weapon or an object used as a weapon, threats made to another student, faculty or staff member, use of noise or odor creating substances, sale or possession of a controlled substance or paraphernalia associated with controlled substances not limited to, but including pipes and rolling papers, unauthorized use or tampering with faculty or classroom computer work stations.

Consequences for improper behavior

Detention is a disciplinary action that requires a student to remain standing after school, or report in full school uniform for Saturday morning detention from 8-11am. Failure to report is grounds for suspension.

Suspension: There are two types of suspension: In-School and Out of School, to be determined by the administration. In-school suspension will be served on campus during the school day. At the discretion of the Dean, a student on either suspension will be allowed to make-up any quiz, test, or homework given during the indoor suspension period. It is the responsibility of the student to contact his teachers for work missed after a suspension.

Parents will be notified of all suspensions and directed as to the re-admittance procedures. Students will be penalized 2 hours detention for each class missed during either type of suspension. Reasons for which a student may be suspended include, but are not limited to the following:

- Serious misbehavior in class, on school grounds or at a school-sponsored function on or off campus.
- Misconduct en route to and from school or school-sponsored events.
- Defacement of school property.
- Failure to report to detention or Academic Study Hall.
- Profanity and disrespect.
- Consistent tardiness or truancy.
- Noncompliance or repeated dress code violations.

- Fighting.
- Distributing flyers advertising parties or any other event without the permission of the administration
- Leaving school campus without permission.
- Association with any use of controlled substances or paraphernalia associated with controlled substances not limited to, but including pipes and rolling papers.
- Repeated teacher referrals.
- Possession and/or use of any pyrotechnic device.
- Excessive number of detentions.
- Any violation of school handbook policies deemed serious enough for suspension by the administration.

Expulsion: Reasons for which a student may be expelled include, but are not limited to the following:

- Endangering the safety or welfare of staff or students.
- Defiance of authority of a teacher or administrator.
- Willful damage to school property.
- Serious infraction by a student on probation.
- Stealing and/or possession of stolen goods.
- A history of suspensions.
- Sale, use or possession of any controlled substances or paraphernalia associated with controlled substances not limited to, but including pipes and rolling papers in school or at school-sponsored activity.
- Failure to maintain academic achievement.
- Possession of a weapon in school or at a school-sponsored event.
- Fighting.
- Any gang-like behavior or activity.
- Criminal activity or any behavior that is inconsistent with the philosophy of this Catholic school.
- Any threat made against another student, staff or faculty member.
- Creating a public scandal or nuisance, on or off campus.
- Discharge of a fire extinguisher.
- Any violation of school handbook policies deemed serious enough for expulsion by the administration.

A student may be placed on **disciplinary probation** for serious or habitual disciplinary offenses. The student will complete a disciplinary contract, signed by parent and student. A violation of this contract may result in dismissal from school.

The final determination of what is appropriate in matters of discipline, dress and grooming, is the decision of the school administration.

7. SCHOOL ACTIVITIES

7.1 CLUBS AND ORGANIZATIONS

The **Student Activity Committee (S.A.C.)** coordinates the school's social activities. Membership is through elections from each home room. Some students are appointed to the Executive Board. Students may join as non-representative members.

Membership in clubs is open to all students provided some basic requirements are fulfilled. Some of the clubs include Math Honor Society, Rho Kappa, French Honor Society, Spanish Honor Society, "The Log" (Newspaper), Speech and Debate, Drama Club, Adelante (Yearbook), Math Club, Science Club, Key Club, Squires, Knights of Malta, Scuba Club, Fishing Club, Video Game Club, Film Club, Chess Club, Model United Nations, DSA, and other activities initiated by our students and faculty.

7.2 ATHLETICS

Columbus is a member of the Florida High School Activities Association (F.H.S.A.A.) and the Greater Miami Athletic Conference (G.M.A.C.). The school competes in the following inter-scholastic sports: Baseball - Cross Country - Soccer - Volleyball - Basketball - Football - Swimming - Water Polo - Bowling - Golf - Tennis - Wrestling - Track & Field. Students also compete in non-GMAC clubs; Roller Hockey, Lacrosse, and participate in the Columbus Scuba and Diving Club. Intramurals include lacrosse, basketball and football.

FHSAA Academic Qualifications for Participation in Sports and Activities: Student athletes must maintain a minimum cumulative grade point average of 2.0 on the following scale: A(100-90)=4.0, B(89-80)=3.0, C(79-70)=2.0, D(69-60)=1.0, F(59-0)=0.0. (Florida Statute s.232.425). According to the Florida High School Athletic Association, "If a student in the 9th or 10th grade falls below the cumulative 2.0 grade point average requirement, the student will be allowed to participate on a semester-by-semester basis if the student (a) earns a 2.0 grade point average on courses taken in the previous semester alone, (b) signs an academic performance contract with the school, and (c) attends summer school as necessary. Once, however, the student enters the 11th grade, he must have and maintain from that point forward the 2.0 cumulative grade point average to be eligible.

Parents acknowledge that participation in these sports, activities, or clubs may be inherently dangerous and, the school cannot ensure the safety of all students involved in its activities and programs. Prior to participation in any sport, each student must complete the **Parent Consent and Release of Liability form** and a **physician's certificate** to the effect that the student is physically fit for participation in the sport. Participation includes but is not limited to pre-season conditioning, open gym, tryouts and practice. **Parents, by executing this acknowledgement of receipt of this Handbook, HEREBY RELEASE the school, and their corporate members, officers, employees, and agents, from any claims or liabilities that allegedly arise from or are related to participation in any sports, leagues, clubs or activities.** The school is not responsible for student participation in any sports, leagues or clubs not identified above. Parents hereby acknowledge that students who participate in any such program or activity do so at their own risk. Parents further acknowledge that the school does not control or sanction any such program or activity and that it shall not be held liable for any injuries or damages sustained by students or others arising from participation in such program or activities.

7.3 SCHOOL SPONSORED EVENTS

The school does not sponsor, oversee, or in any way control parties or social functions at private residences. School-sanctioned events are specifically identified in this Handbook or are identified as such in written notices generated and distributed by the school.

Parents, by executing this acknowledgement of receipt of this Handbook, hereby release the school, the Archdiocese of Miami, and their corporate members, officers, employees, and agents, from any claims or liabilities that allegedly arise from or are related to attendance at parties or social functions at private residences or from attendance at functions not sponsored by the school. Students engaged in conduct that is contrary to the mission and philosophy of the school may be subject to disciplinary action regardless of whether the conduct occurred at a school-sponsored function.

Christopher Columbus High School is not responsible for student participation in clubs, organizations, and sports not listed in this section. Parents hereby acknowledge by signing the agreement of page 3 that students who participate in any such program or activity do so at their own risk. Parents further acknowledge that the school does not control or sanction any program or activity, and that it shall not be held liable for any injury or damages sustained by students or others arising from participation in such clubs, organizations, or sports.

7.4 PARENTS ACTIVITIES ASSOCIATION

This organization coordinates activities so that parents can meet with each other and with the faculty on a social basis. Proceeds from their fund generating activities are directed toward the purchase of materials and/or equipment that benefit the needs of our students. In addition, this group occasionally plans an event or lecture to foster religious or educational growth among Columbus parents.

7.5 FUNDRAISING

No student, faculty member, parent or guardian may solicit funds in the school's name unless such solicitation has been authorized in writing by the Principal or President of the Christopher Columbus High School.